



SANTA ANA COLLEGE MISSION STATEMENT

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community. Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

APPROVED

Senate Business Meeting Minutes

Date: **February 28, 2017**

Time: **1:30 pm – 3:30 pm**

Place: **I-209**

<u>Senators Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Aguilar Beltran	Stacey Littlejohn	Genice Gilreath	Jaime Buenaventura
Michael Buechler	Flo Luppani	Louise Janus	Irma Esparza
Alondo Campbell	Jane Mathis	Moises Medina	Kristen Guzman
Dori Dumon	Ana Meckes	Amit Mishal	Mary Huebsch
Noemi English	Luis Pedroza	Tommy Strong	Carlos Lopez
Ed Fosmire	Kristen Robinson	Robert Stucken	Heather Mazzei
Susan Garnett	Teresa Simbro	Monica Zarske	Jeff McMillan
Gina Giroux	Irene Soriano		Edwin Pulido
Benjamin Hager	Brian Sos		George Sweeney
Michelle Hardy	John Tashima		
Mark Higgins	Mike Taylor		
Charles Jang	George Wright		
Elliott Jones			

- I. **Call to Order and Welcome** – **President Jones called the meeting to order at 1:35 pm**
- II. **Accept Agenda** – Moved to accept the agenda Senator Sos; Second: Senator Luppani. Unanimously accepted.
- III. **Public Comments** (Three-minute time limit)
 - Senator Soriano spoke of SAC commitment for student learning. Concerns of: a) ITS- process of ticket numbers when technology is not functioning in mediated classrooms is too slow, resulting in lessons lost to the students; b) Don Bookstore’s inventory of some required course texts ordered are not available in time for the beginning of the courses. Problems were referred in an email sent to Vice-President of Instruction -awaiting response for solutions. George Sweeney offered to bring it to the attention of IT regarding classrooms not ready.
 - Kristen Guzman – update on FARSCCD- working almost 21 months without a contract. Mediator now involved. BOT meeting 3/27- requesting faculty to be present for public comments & request a contract. Request for FARSCCD to be placed on the senate meeting agenda.

IV. **Approval of Minutes**- Senate Retreat February 8, 2017. Moved to accept the minutes as written Senator Hager; Second: Senator Buehler. Unanimously accepted.

V. **Action Items**

a. **Second Reading: SAC Strategic Technology Plan.** Open for questions, concerns and comment. Senator Garnett acknowledged a thank you for the nod to community sites in the plan. Motion to approve: Senator Sos; Second: Senator Hager. Unanimous approval of the SAC Strategic Technology Plan.

b. **First Reading: Resolution S17-01 Resolution in support of California Guided Pathway Project.** Discussion ensued regarding pros and cons of having Guided Pathways available to SAC students. George Sweeney clarified points of GPP and student benefits. Possibility for professional development opportunity. May have annual cost of \$15,000. Point made that it will require collaboration among faculty, credit and non-credit and student services for full implementation. Amendment made to include the word implementation in the third whereas. Motion made by Senator Sos to suspend the rules and waive the second reading and to approve the resolution as amended in the third whereas; Second: Senator Mathis. Unanimously accepted.

VI. **Discussion Items**

a. **SCC Resolution – F2016.11.** Discussion if SAC should also draft a resolution on this topic. Some comments included:

- an importance of voicing concerns in specific language as opposed to global ideas
- reference state & federal constitutions that apply so students are aware that there are laws that protect them
- strongly consider to place on social media sites so students will be aware of it
- Senators Jane Mathis and Maria Beltran volunteered to write the resolution

b. **Outcomes and Assessment Workgroup – Vice-President Carlos Lopez**
Discussion regarding where SAC is at with outcomes and assessment. There is no coordinator, so a critical element needed is feedback from faculty and campus as a whole. Consistent cycles and a reporting process are essential. Research analyst here to look at institutional effectiveness. Request for faculty assistance in this work.

VII. **Presentation** – Faculty Development Tracking System – Mary Huebsch

Demonstration and explanation of flex activity tracking system which begins Fall 2017.

VIII. **Reports**

a. President – Elliott Jones

- OCC Professor incident briefly discussed to see if faculty would like to have it as a future agenda item as it relates to academic freedom. President Jones will investigate what the SAC policy is for recording in class & bring it back to Senate.
- Clerical full-time position for Professional Development approved. Part of that load will be Academic Senate.

- Summit March 10 – for Baccalaureate programs at community colleges. The SAC Occupational Studies curriculum has been submitted and approved at State Chancellor’s Office.
 - March 22 is a meeting for the SAC Mission Statement revision. A model mission statement was reviewed from Skyline College- consisted of a single sentence. Then vision included more and lastly a Values Statement. Supplemental materials that include all the points needed for accreditation.
- b. Secretary/Treasurer – Teresa Simbro
- Faculty Award nominations due this Friday, March 3rd. Please nominate!
- c. ASG Representative- Edwin Pulido
- Today was the Black History Month celebration
 - Thursday is Club Rush – please promote to students and encourage to get involved.
- d. SCC Senate Secretary/Treasurer– Mike Taylor
- Meeting on May 19th for a roundtable discussion on Guided Pathways.
 - March 29th there will be a visit from Partnership Resource Team (PRT) from IEPI – State Senate resource Team to come give advice on topics requested to help make a plan for accreditation, especially regarding SLO management and RAR procedures. Will return on March 31st with their plan. Discussion that maybe we should also request a visit from PRT/IEPI from State Senate with regard to District Governance.

IX. **Division Reports as Needed**

Counseling Beginning 4/25 Early Decision in the Village- over 3000 students to come and register. This time implementing the high school transfer data. This is a big change for us. More students saving time and saving money and putting them in the right course.

Kinesiology- Spring sports underway. On 2/16 College 89 athletes were recognized as scholar athletes. Male and female scholar athletes of the year also recognized. SAC Women’s basketball player received State Player of the Year.

CEC - Lost about 50% of SAC Inmate Education Program – drop of about 100 FTE. Possibly it gradually will come back up. In November students went to an advanced manufacturing company and they had interviews on site.

Bridges program campus wide from CEC to credit side. ESL and Career awareness are the foci. Hopefully it will increase enrollment on both sides creating mutual benefit for both campuses. Jobs in manufacturing are numerous in OC, creating an opportunity for Community Partnerships. If you can think of a partnership- please contact CEC.

X. **Other** - none

XI. **Adjourn** – The meeting was adjourned at 3:23 pm.

Respectfully Submitted,
Teresa

Teresa Simbro
Secretary/Treasurer
SAC Academic Senate